

SUBMITTING ENTRIES:

ENTRY SUBMISSION: all entries must be submitted through Milesplit

- Questions regarding how to use the Milesplit entry system should be brought to the Kentucky Milesplit webmaster, Chris Hawboldt (*kymilesplit@gmail.com*), who can work with coaches on resolving their entry issues.

ENTRY PASSWORD: all teams must receive permission to enter the meet. Permission to enter is provided when a coach is provided with a meet entry password. Meet entry passwords can be obtained from Coach Barry Haworth (via email at *bmhaworth@louisville.edu*). This password should not be shared with other teams.

ENTRY DEADLINE: the **entry deadline is 6:00pm on Thursday, March 17** – this is a firm deadline, and so we cannot accept any entries once this deadline passes. If the meet reaches capacity prior to the entry deadline, then we reserve the right to close entries before that deadline. If the meet does close early, then we will place remaining teams on a waiting list and invite their entry into the meet if space becomes available.

ENTRIES: teams may submit unlimited entries within each event.

Note that all athletes on your roster should include a **name, grade and gender**.

Only athletes who've been entered in the meet will receive a competitor number, and only athletes with competitor numbers will be allowed to compete.

DIVISIONS: we will have athletes competing in three divisions, K-1st grade (Minis), 2nd-3rd grade (Jrs) or 4th-5th grade (Srs). **Please do not enter individual athletes in multiple divisions**, each athlete should only compete in one division.

RECOMMENDED ENTRY PROCESS: We ask that coaches submit entries that are as close to what will occur on race day as possible. E.g., please do not enter all of your athletes in just one event, knowing that they will compete in other events as well. If you forget to enter an athlete in a particular event, we will still allow that athlete to be added (on race day) to other events – again, assuming that the athlete has been previously entered in at least one event and already has a competitor number. There is no formal (race day) addition process - any athlete being added on race day only needs to report to the start of their event.

4 x 100 RELAYS: all 4 x 100 relay teams should consist of athletes from the same division (i.e. all relay team members should be in the same division).

4 x 400 RELAYS: 4 x 400 relay teams may consist of athletes from different divisions, or may certainly all be from the same division.